

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, SEPTEMBER 13, 2014

Authority Board Members in Attendance:

Quin Bates	Dede Lyman-Redfearn	Rafael Saddy
Monica Baltodano-Dubey	Rose Gilbert	Mike Spinato
Bob Bradley	Paula LaCour	Logan Williamson
Rashain Carriere-Williams	Al Majeau	

Authority Board Members Absent:

LaCresiea Olivier

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, COO/CFO
Julie Shaw, Director, Integrated Primary Care & Behavioral Health
Joseph Bodenmiller, Director, Behavioral Health Community-based & Specialty Services
Nicole Sullivan-Green, Director, Developmental Disabilities Community Services
Tom Hauth, Medical Director
Gwen Doherty, Director, Management Services

Guest in Attendance:

The meeting was called to order by Mr. Majeau at 9:00 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Bradley to accept the agenda as presented. Seconded by Mr. Williamson. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. Lyman-Redfearn made a motion to accept the minutes as amended. Seconded by Mr. Williamson. Passed unanimously.

4. Required Approvals Agenda.

A) FY15 Budget – Mr. Majeau opened discussion on the FY15 Budget that was received by the Board prior to the meeting. Ms. Devall answered questions of the Board. A discussion followed.

A motion was made by Ms. LaCour to accept the FY15 Budget as presented prior to the meeting. Seconded by Ms. Gilbert. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- National Core Indicators (NCI) Survey Results – Ms. Rhoden asked Ms. Sullivan-Green to review survey results for the Board. Ms. Sullivan-Green stated adults, children, and families who receive State General Fund dollars, Waiver recipients, and those in Intermediate Care Facilities (group homes) were surveyed. Ms. Sullivan-Green provided survey results to the Board. A discussion followed.

Ms. Rhoden stated the NCI survey results can be found on the DHH website under Office for Citizens with Developmental Disabilities (OCDD).

- Health Center Survey Results – Ms. Rhoden asked Ms. Doherty to review the survey results for the Board. Ms. Doherty stated 156 individuals were surveyed and none of the percentages were below sixty-five percent. A discussion followed.

- DHH Contract – Ms. Rhoden updated the Board on the current status of JPHSA's contract with DHH to receive our funding. Ms. Rhoden stated she is in negotiations at this time. A discussion followed.

- FY14 Audit – Ms. Rhoden stated the FY14 audit has been completed and the Auditors will be at the October meeting to report to the Board. A discussion followed.

- 24th JDC Veterans Court – Ms. Rhoden stated JPHSA has partnered with the 24th JDC to accept referrals for those individuals within the Veterans Court system to be served by JPHSA.

- Grant Search & Workforce Development – Ms. Rhoden reported that Ms. Sullivan-Green has been actively seeking grant funding. Ms. Rhoden stated the Federal grants will open on October 1, 2014 and there will also be local grants as well. The areas of focus for JPHSA will be in workforce development and support for aging parents of individuals with developmental disabilities. A discussion followed.

- FY16 Budget – Ms. Rhoden gave an update on the FY16 Budget. She stated the first budget conference call will take place in the next couple of weeks. A discussion followed.

- Merit Raises – Ms. Rhoden reported that 4% raises will be given to staff effective October 1, 2014. These raises will be given to any staff with a satisfactory rating or above.

- Adjustable Exam Tables – Ms. Rhoden stated Ms. Sullivan-Green and Ms. Shaw have been working together to provide the best possible access for individuals with developmental disabilities to be served by JeffCare. Through their efforts, Ms. Shaw has purchased exam tables with adjustable heights to accommodate those with physical disabilities.

- Two New Grants – Ms. Rhoden reported that JPHSA received two new grants. One through the Department of Justice which is a two year grant. Funds from this grant will enable JPHSA to expand our work with the Jefferson Parish District Attorney's Office, Diversion Program. The second grant is through HRSA and is an expansion grant for JeffCare. The grant will allow additional funding for physicians.

B) Policy Review – Cost of Governance - Mr. Majeau opened discussion regarding the Cost of Governance Policy. There were no changes to this policy.

Attendance Policy - Mr. Majeau opened discussion regarding the Attendance Policy. There were no changes to this policy.

C) JeffCare Update – Mr. Bates stated he was out of town for the meeting and asked Ms. Shaw to give a brief update of JeffCare. Ms. Shaw stated there are 10 active members on the Board at this time. The Board is actively getting their policy and procedures together for the HRSA site visit the week of November 17, 2014. A discussion followed.

D) Board Linkage Update – Ms. Lyman-Redfearn, Mr. Spinato, and Mr. Bradley attended a Family Day Celebration on August 24th with Body of Christ Fellowship. The event was held in Bunche Village.

E) Board Recruitment– Ms. Valenti stated Ms. Baltodano-Dubey was appointed by the Parish Council on August 27th. The Board welcomed her to the JPHSA Board.

Ms. Valenti asked Board members to continue to recruit prospective members.

F) Board Disclosure Statements – Ms. Valenti asked Board members to turn in their completed Board Disclosure Statements to her at the end of the meeting.

6. Announcements.

A) Board Generated Items – Ms. LaCour reported the Buddy Walk is scheduled for October 25, 2014. She stated JPHSA participates every year and will have a booth to distribute information about JPHSA. Ms. LaCour encouraged Board members participation.

B) Next Board meeting –The next meeting will be held on Monday, **October 6,**

2014, 6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 10:35 a.m. by a motion made by Ms. Gilbert. Seconded by Mr. Bates. Passed unanimously.



~~AL MAJEAU~~ Logan K. Williamson
JPHSA Chairperson